



## Condominium Documents required for reviewing a **Resale Condominium**

- Offer to Purchase & MLS Feature Sheet
- Operating Budget & Fee Schedule
- Notice of Special Assessment (if any)
- Current Financial Statement or Balance sheet
- Year End Audited Financial Statement
- Reserve fund Study and Cash Flow Plan
- Bylaws
- Management contract
- AGM Meeting Minutes
- Full year Board Meeting Minutes
- Engineers or technical audit Reports
- Insurance Certificate
- Lease for Parking Agreement
- Newsletters
- Rules and Regulations – Owners Guides
- Restrictive Covenants (if any)
- Encumbrance Documents (if any)
- Condominium Plan
- Condo Sheet (CAD)
- Managers Letter
- Statement of Claim (if any)